

## B and S Generic Risk-Benefit Assessment 001A **(Insert type of visit here)**

The prompts in the matrix below are common to most types of visit and provide a basis upon which EVCs and Visit Leaders can design their own generic risk-benefit assessment for the activity/visit under consideration. Add additional rows as necessary.

**BENEFITS & PRIORITISED LEARNING OUTCOMES:** See event-specific RBA

<b>Significant Hazards and Associated Risk:</b> <i>Those hazards which may result in serious harm or affect several people</i>	<b>Control Measures:</b> <i>Controls, including relevant sources of guidance</i>
Inappropriate leadership	Activity management takes account of group characteristics. Leaders trained, competent and experienced with clearly defined roles and responsibilities for all staff. Leaders familiar with employer interpretation of OEAP National Guidance and Establishment policy/systems Preliminary visit strongly recommended.
Transport to and from venue	Use reputable coach company / minibuses in accordance with employer and national guidance
Car Park and Road Traffic Issues	Hazards known and addressed in pre-planning, including allocation of staff management and briefing of pupils.
Incident / Emergency	System of emergency contact in place. Staff trained on Establishment visit emergency policy and protocols. Staffing allocation takes account of medical and behavioural conditions.
Incidents involving members of public	Appropriate briefing of staff and young people on codes of behaviour.
Weather extremes	Protective clothing according to the time of year, weather forecast and time of day.
Specific hazards associated with type of activity	Control measures required to meet employer guidance, establishment policy and good practice expectations
Group specific issues relating to such considerations as age, ability, behaviour, health, SEN etc	Effective briefing and staffing the visit to address the issues. Must ensure effective supervision