

POST-RESULTS SERVICES: REQUEST, CONSENT FORM

Summer 2025 series

To request an Access to Scripts (ATS) service and/or a clerical re-check or a review of marking, please complete the required information in the white boxes below and sign and date the form to confirm your required consent. A summary of the services available are overleaf.

Please note that you will also need to make the required payment before the deadline set out below as no post-results requests can be made until both payment and consent are received. Details of fees are overleaf.

**Deadline**(s) **to request** by service reference number(SRN):

* A1/A2 Access to scripts by 5th September 2025
* R1 R1a R2 R2a Clerical re-check, Review of Marking, Review of Moderation by 18th September 2025

**Please be aware that grade protection does not apply to post review services, which means that your grade may be lowered, confirmed or raised** **as a result of a review. If your grade is raised** **as a result of a review, your fee will be refunded.**

*All correspondence will be via your College email account, which is specifically kept active for this purpose.*

| Candidate number |  | Candidate name |  |  |
| --- | --- | --- | --- | --- |
| Awarding Body | Qualification level and Subject title | Paper code | Paper Number  | SRN | Fee |
|  *E.g. OCR* |  *GCSE Mathematics* |  *J560* | *2&5* | A1 |  Free |
| 2 | R2 | £65.25 |
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| **Clerical re-checks, reviews of marking and appeals** Candidate consentBy signing here, I give my consent to the head of my school or college to submit a clerical re-check or a review of marking for the examination(s) listed above. In giving consent I understand that the final subject grade and/or mark awarded to me following a clerical re-check or a review of marking, and any subsequent appeal, may be lower than, higher than, or the same as the result which was originally awarded for this subject. Signature: ………………………................…... Date: ………… | **Access to Scripts****Candidate consent**By signing here, I consent to my scripts being accessed by my centre (Tick ONE of the boxes below)* If any of my scripts are used in the classroom, I do not wish anyone to know they are mine. My name and candidate number must be removed
* If any of my scripts are used in the classroom, I have no objection to other people knowing they are mine

Signature: ………………………....................…... Date: ………… |
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| SRN | Post-results service | Details of the service |
| R1 | RoR **Service 1**: Clerical re-check | This service will include the following checks: that all parts of the script have been marked; the totalling of marks; the recording of marks.  |
| R2 | RoR **Service 2**: Review of marking | This is a post-results review of the original marking to ensure that the mark scheme has been applied correctly... Reviewers **will not** re-mark the script. They will only act to correct any errors identified in the original marking. This service will include: the clerical re-checks detailed in Service 1; a review of marking as described above.  |
| RoR Service 2 with post-review of marking copy of script |
| R3 | RoR **Service 3**: Review of moderation | This is a review of the original moderation to ensure that the assessment criteria has been fairly, reliably and consistently applied. It i**s not** a re-moderation of candidates’ work. (not available to individual candidates) |
| A1 | ATS: Copy of script to support **review of marking**  | This is a priority service to ensure copies of marked scripts are provided in sufficient time to allow decisions to be made whether a review of marking or clerical re-check should be requested. |
| A2 | ATS: Copy of script to support **teaching and learning** | This is a non-priority service to request copies of marked scripts to support teaching and learning.  |

***Any requests for post-results services and/or payments received after 3pm on the date of the deadline as set out below will not be processed. This is in order to ensure that we can meet the deadline of the awarding organisations.***

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| SRN | Post-results service | AQA | OCR | Pearson | WJEC | College Deadline |
| R1 | RoR **Service 1**: Clerical re-check | £9.40 | £11.50 | £14.00 | £11.00 | 18th September |
| R1a | RoR **Service 1** with copy of re-checked scrip**t** | £9.40 | £11.50 | £29.00 | £11.00 | 18th September |
| R2 | RoR **Service 2**: Review of marking | £43.00 | £65.25 | £50.00 | £43.00 | 18th September |
| R2a | RoR Service 2 with post-review of marking copy of script | £43.00 | £65.25 | £65.00 | £43.00 | 18th September |
| A1 | ATS: Copy of script to support **review of marking** | No fee | No fee | No fee | No fee | 18th September |
| A2 | ATS: Copy of script to support **teaching and learning** | No fee | No fee | No fee | No fee | 18th September |

**Please note that there is an admin fee of £5.00 per paper to request a copy of a script to support your teaching and learning.**

***Details of fees for reviews of moderation (not available for individual candidates) and Appeals are available from the exams Office.******Any Appeal must be made within 30 calendar days of the exam board issuing the review of results outcome.***

FOR EXAMS OFFICE USE ONLY

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| Total fee(s) received  | £ | Service(s) applied for |  | Outcome received |  | Candidate notified |  | Outcome(s) complete |  |