Text

Description automatically generated with medium confidence

**Specific Risk-Benefit Assessment**

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| --- | --- | --- | --- | --- |
| Name & location of visit: |  | | | |
| Dates & times: |  | | | |
| Name of Visit Leader: *(must have been Visit Leader trained within the last 5 years)* |  | | | |
| Learning Outcomes: *(see Learning Outcomes mind map)* |  | | | |
| 2. | | | |
| **People** | **Identify and describe** | **How will you minimise/negate the risks?** | | **Is the risk acceptable?** |
| Students   * Pupils with special consideration * Medical information * Individual needs |  |  | |  |
| Staffing   * Staffing ratios/gender issues * Confidence and expertise * Roles identified for Assistant Leaders * Relevant qualifications |  |  | |  |
| **Context** | **Identify and describe** | **How will you minimise/negate the risks?** | | **Is the risk acceptable?** |
| Venue   * Previous knowledge/pre-visit * Limits of movement * Security implications |  |  | |  |
| Accommodation *(if applicable)*   * Accommodations details * Rooming details * Levels of freedom * Communal spaces * Potential hazards * No go areas * Staffing roles |  |  | |  |
| Remoteness   * Weather * Plan B * Distance from emergency services |  |  | |  |
| **Organisation** | **Identify and describe** | **How will you minimise/negate the risks?** | | **Is the risk acceptable?** |
| Travel   * Transport details * Safety briefings * Embarkation/Disembarkation * Staff roles * Crossing roads * Behaviour standards |  |  | |  |
| Assembly/Dispersal   * Registration details * Assembly points * Dispersal arrangements |  |  | |  |
| Activity   * Organisation of large group * Roles if individual staff * Potential hazards * Equipment * Access to First Aid * Suitability of activity/age appropriate * Free time? |  |  | |  |
| Emergency procedures   * Access to student documentation inc. SLT link * SLT Contact details * Phone contact availability |  |  | |  |
| Visit Leader signature: |  | | Date: |  |